

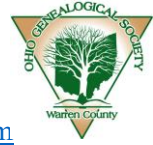


Warren County Genealogical Society

513-695-1144

406 Justice Drive
Lebanon, OH 45036

wcgsoh@gmail.com



Donation Form

Printed Name: _____

Signature: _____ Date: _____

Address: _____

City / State / Zip: _____ Phone: _____

Email: _____

Monetary Donation in the Amount of \$ _____

Is your donation to be used for a specific purpose or in honor or memory of someone? _____

Monetary donations help our society remain active and productive. This type of donation is placed in our general fund unless otherwise specified and can be used for a variety of things ranging from purchasing or publishing new books to purchasing new equipment or software to be used in our library.

Genealogical Materials Donation

Please describe items being donated. If needed, an additional itemized sheet may be attached.

Family genealogies or histories related to Warren County or its residents, county histories, biographical sketches of residents, indexes, abstracts or transcriptions of vital records, newspapers, probate records, or cemeteries are greatly desired. Microfilms of genealogical data will be accepted. We also accept Family Group Records, Pedigree Charts, copies of the pages from Bible records, and photos.

Upon receipt, the donated material will be reviewed, and a decision made regarding retention. A letter of thanks will be sent to the donor or their heirs (if gifts of the estate), and the material will become the property of the Warren County Genealogical Society.

Due to limited space, not all donations can be added to our collection.

- Donors are encouraged to submit items in bound format.
- Please organize records before submission.
- Duplicate items may be retained if they are in better condition than what is currently in use.

Please initial:

_____ I understand and agree that the donated items will become the property of WCGS and will NOT be returned.

WCGS reserves the right to withdraw donations from our Library collection if they become obsolete or can be replaced by newer editions.

Thank you for your donation to WCGS!

WCGS Volunteer Accepting Donation

Volunteer Signature: _____ Date: _____

For Monetary Donations: Cash or Check # _____ Date of Check: _____

VOLUNTEER: (1) B/W copy with donation; (2) B/W copy to donor as receipt, if needed; (3) Original to Treasurer

TREASURER: (4) Email copy to Corresponding Secretary; (5) Record on tracking sheet; (6) Original to Donation Forms binder

E-NEWS EDITOR: (7) Include in next issue of e-News; (8) Record Month and Year of e-News issue: _____

CORRESPONDING SECRETARY: (9) Record date of acknowledgment letter: _____; (10) B/W copy of letter to Donation Forms binder behind original form; (11) B/W copy to Treasurer for inclusion in files.

The Warren County Genealogical Society is a 501(c)(3) nonprofit organization, and all donations are tax deductible to the extent allowed by law.

Revised 7 Aug 2025